



## Swagata Bardoloi

**Date of birth:** 09/02/1995 | **Resident:** Italy | **Gender:** Female | **Phone number:** (+39) 3757128800 (Mobile) | **Email address:** [bardoloiswagata@gmail.com](mailto:bardoloiswagata@gmail.com) | **Website:** [www.swagatabardoloi.com](http://www.swagatabardoloi.com) | **LinkedIn:** <https://www.linkedin.com/in/swagata-bardoloi/> | **Address:** Via Roma, 62, Malgrate, 23864, Lecco, Italy (Home)

### ABOUT ME

*"Clarity is the compass that guides us through complexity"*

**Results-oriented Project Manager with over 3+ years of experience** and **Software Tester (exploring)**. PMI certified, with a proven track record of delivering projects on time and within budget, achieving a 20% increase in stakeholder satisfaction. Recently transitioned into **software testing**, gaining hands-on experience in manual testing, exploratory testing, Black-Box, White-Box testing, and test automation. Skilled at developing data-driven project plans and leading cross-functional teams to drive growth, efficiency, and high-quality software delivery. Committed to building a reputation as a respected professional capable of delivering exceptional results and making a lasting impact in the industry.

### WORK EXPERIENCE

01/10/2024 – CURRENT Italy

#### SOFTWARE APPLICATION TESTER UTEST

- Perform manual, exploratory, Black-Box, White-Box, System, Usability, and UAT testing to ensure software quality.
- Identify and report critical issues, enhancing product functionality and user experience.
- Collaborate with global teams on high-profile projects for **Coinbase, Calzedonia, Geox, Deliveroo, Zenga, and Versace**.
- Exploring **test automation** to improve efficiency and expand test coverage.

01/09/2023 – CURRENT Italy

#### ASSOCIATE PROJECT MANAGER FASTO TECHNOLOGIES LIMITED

- Oversee and manage a comprehensive travel tech project, ensuring successful execution from planning through to completion, which has led to a 20% increase in overall project success rates.
- Lead strategic project planning and cross-functional coordination to enhance collaboration and efficiency achieving a 95% on-time delivery rate
- Recognized for strong leadership skills and adaptability.

01/06/2021 – 23/03/2023 India

#### SALES AND MARKETING SPECIALIST SOLDOM ELECTRONICS PRIVATE LIMITED

- Created and implemented a multi-channel marketing strategy that increased market share by 15%
- Analyzed customer data to identify trends and develop targeted sales strategies
- Developed and implemented a sales strategy that resulted in a 23% increase in regional sales within one year
- Negotiated and secured partnerships with industry leaders, resulting in increased brand recognition and awareness
- Developed and maintained relationships with key customers to ensure repeat business

01/05/2019 – 30/05/2021 India

#### MARKETING SPECIALIST SOLDOM ELECTRONICS PRIVATE LIMITED

- Managed and maintained relationships with clients, vendors, and other stakeholders
- Conducted market research to identify customer needs and preferences, resulting in a 35% increase in customer satisfaction
- Developed and implemented a social media strategy that increased followers by 24%

## ● EDUCATION AND TRAINING

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11/08/2017 – 29/05/2019 Thailand

**MASTER OF BUSINESS ADMINISTRATION** Asian Institute of Technology

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**Website** <https://ait.ac.th/> | **Field of study** Management and administration | **Final grade** 3.3/4 | **Level in EQF** EQF level 7

01/07/2013 – 17/05/2017 Jorhat, India

**BACHELOR OF TECHNOLOGY** Kaziranga University

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**Website** <https://www.kzu.ac.in/> | **Field of study** Software and applications development and analysis | **Final grade** 9.8/10 |

**Level in EQF** EQF level 6

## ● SKILLS

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### Project Management

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- Project Scheduling and Planning
- Project Management Methodologies
- Agile Methodology
- Scrum & Kanban
- Budget Management
- Stakeholder Management
- Real-Time Reporting
- Cross-functional Co-ordination
- Team Monitoring
- Workflow Optimization
- Risk Analysis
- Risk Management
- Process Improvement
- Quality Management
- PERT & Gantt charts
- Customer Project Delivery
- Data Analysis

### Technical Skills

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- Microsoft Office Suite
- Microsoft Project
- JIRA
- SharePoint
- Power BI
- MySQL (Basic)
- SDLC
- Python
- JavaScript
- API / Postman
- Katalon
- Github/Gitlab
- C++ (Basic)
- Linux/Unix

### Other Skills

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- Customer Service & Engagement
- Marketing Strategies
- Business Development
- Leadership Skills
- Conflict Resolution
- Effective Time Management & Planning
- Analytical thinking
- Decision Making
- Teamwork
- Problem Solving
- Communication Skills

● **CERTIFICATIONS**

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Certified Associate in Project Management (CAPM)® - PMI  
Professional Software Tester (Udemy)

● **LANGUAGE SKILLS**

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Other language(s):

	UNDERSTANDING	SPEAKING	WRITING
ENGLISH	C2	C2	C2
ITALIAN	A2	A2	A2